

DGS GESA-2017-2 SCI Muncy

Volume II
Small Diverse Business
And Small Business
Submission

CJL Engineering

Appendix D

SMALL DIVERSE BUSINESS (SDB) AND SMALL BUSINESS (SB) PARTICIPATION SUBMITTAL

Project Number: GESA 2017-2 SCI Muncy ITQ CONTRACT NO. 4400016426

Proposer Firm: CJL Engineering

Proposer Contact Name: Mark Sotosky

Email: marksotosky@cjlengineering.com

PROPOSER INFORMATION:

Is your firm a DGS-Verified Small Diverse Business? Yes No (MUST check one)

Is your firm a DGS-Self-Certified Small Business? Yes No (MUST check one)

SUBCONTRACTING INFORMATION:

After examination of the contract documents, which are made a part hereof as if fully set forth herein, the Offeror commits to each of the following independent percentages of the total contract cost for Small Diverse Business and Small Business subcontracting participation.

Small Diverse Business subcontracting percentage commitment: (Do not include any commitments made to subcontractors that only qualify as Small Businesses.)

15 % Fifteen Percent
(Figure) (Written)

Small Business subcontracting percentage commitment: (Do not include any commitments made to subcontractors that qualify as Small Diverse Businesses.)

NA % NA Percent
(Figure) (Written)

APPENDIX E

SMALL DIVERSE BUSINESS AND SMALL BUSINESS LETTER OF INTENT

August 30, 2017

Jack Schaffer
Project Manager
Cenkner Engineering, Inc
3682 State Route 31, Suite 2
Donegal, PA 15628

Dear Jack:

This letter serves as confirmation of the intent of CJL Engineering to utilize Cenkner Engineering, Inc a Small Diverse Business (SDB) for a certain scope of work included in RFQ GESA 2017-2 SCI Muncy, ITQ CONTRACT NO. 4400016426 issued by the Department of General Services.

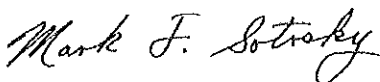
If CJL Engineering is the successful Offeror, Cenkner Engineering, Inc shall provide Evaluation, Facility Utilities Review and Construction Administration during the term of the contract, as specifically set forth in the Contract Documents.

These services represent 15% of the total cost in the CJL Engineering Quote. Dependent on final negotiated contract pricing and actual contract usage or volume, it is expected that Cenkner Engineering, Inc will receive an estimated \$10,500.00 during the contract term.

Cenkner Engineering, Inc. represents that it meets the small or small diverse business requirements set forth in the RFP and all required documentation has been provided to CJL Engineering for its SDB/SB submission.

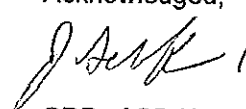
We look forward to the opportunity to serve the Department of General Services on this project. If you have any questions concerning our small business or small diverse business commitment, please feel free to contact me at the number below.

Sincerely,



Proposer Name: Mark Sotosky
Title: Director of Business Development
Company : CJL Engineering
Phone number: (814) 536-1651 Ext 102

Acknowledged,

 FOR
JOHN J. CENKNER, JR.

SDB of SB Name: Jack Schaffer
Title Project Manager
Company Cenkner Engineering, Inc.
Phone number 814-472-5812

REQUIREMENTS CHECKLIST

RFQ for Project Number:	DGS GESA-2017-2 SCI Muncy ITQ Contract Number 4400016426	
Offeror's Name:	CJL Engineering PA Vendor # 195121	
Office of Chief Counsel Rep:	Joseph Cassidy	Date: 08-30-2017
Bidding Unit Rep:	Matthew R. Sotosky, PE	Date: 08-30-2017

Mandatory Submittal Requirements

Indicate in the spaces provided if the Quote meets each of following mandatory Quote requirements. Any Quote that has a "No" checked will be rejected as non-responsive.

Mandatory requirements	Yes	No
Offeror is an Energy Saving Program Qualified Contractor	X	
Technical, and SDB Submissions included and separately sealed	X	
If Offeror is a Joint Venture: NA		
• Joint Venture Agreement submitted		
• Entity Authorization to Enter into Joint Venture is included		
Energy Consultant Information Form is included	X	
Quote Signature properly completed and signed	X	
Non-Collusion Affidavit properly completed and notarized	X	
• If Joint Venture, one Non-Collusion Affidavit for each entity NA		