




Memo to: Pennsylvania Public Transportation Authorities

From: David W. Kilmer 
Executive Director, SCTA

Subject: **Statewide Purchase of Paratransit Vehicles**

Date: April 20, 2020

SCTA and PennDOT are pleased to announce that awards have been made and contracts signed under the Statewide Purchase of Paratransit Vehicles procurement. Shepard Bros. was awarded a contract to supply select floor plans of Body-on-Chassis vehicles (E-350 and E-450 models). Rohrer Bus Sales was awarded a contract to supply select floor plans of Body-on-Chassis vehicles (E-550 models) and a contract to supply Transit Vans.

Proposals to supply mini-vans were rejected. The industry is changing with respect to being able to supply current model year carb compliant mini-vans that have been Altoona-tested. SCTA and PennDOT will monitor the industry and we are looking at this point to release a separate RFP for the supply of mini-vans late summer.

Attached to this memorandum are Instructions with attachments that should provide you with the information needed to place vehicle orders with Shepard Bros. or Rohrer and manage the vehicle purchase.

One of the first questions you likely have is the status of vehicle production in light of COVID-19. Ford stopped production at the end of March and the unofficial re-start date is May 4th though this can change at any time. The length of the Ford closure will impact the availability of chassis to fill orders under this contract. The availability of components from suppliers will also impact vehicle production. Under current conditions, the earliest Shepard Bros. is projecting being able to produce vehicles for Pennsylvania is early September. Rohrer is also projecting a similar time frame for being able to supply vehicles under its contract. As we receive production updates from Shepard Bros. and Rohrer we will forward that information to you.

Representatives from SCTA and PennDOT are available to answer your questions about these contracts and the vehicle procurement process. Contact information is available on the last page of the attached Instructions.

In addition to the attached, SCTA is preparing a USB with all of the procurement information each authority will need to have in its files. The USB will be mailed in the near future.

We look forward to your support and cooperation in the successful implementation of these contracts.

STATEWIDE PURCHASE OF PARATRANSIT VEHICLES
GENERAL INFORMATION AND INSTRUCTIONS

(April 20, 2020)

Available Vehicle Models and Pricing

Shepard Bros. provided pricing and was awarded a contract to supply eight (8) different floor plans of BOC vehicles. Copies of Floor Plans #1 - #8 are in Attachment 1 and the associated unit prices are in Attachment 2. Floor Plans #1 - #5 use the E-450 chassis and Floor Plans #6 - #8 use the E-350 chassis.

Rohrer Bus Sales provided pricing and was awarded a contract to supply three (3) different floor plans of BOC vehicles. Copies of Floor Plans #9 - #11 are in Attachment 1 and the associated unit prices are in Attachment 2. Floor Plans #9 - #11 use the E-550 chassis.

Rohrer provided pricing and was awarded to supply Transit Vans. Copies of Floor Plans #1 and #2 for the Transit Vans are in Attachment 1 and the associated unit prices are in Attachment 2.

As part of the RFP, Shepard Bros. and Rohrer provided pricing for Optional Configurations/Equipment for the BOC and Transit Vans vehicles. A copy of the Optional Configurations/Equipment pricing provided by Shepard Bros. is provided in Attachment 3.

A copy of the Optional Configurations/Equipment pricing provided by Rohrer is in Attachment 4. The Rohrer proposal also included additional Recommended Extended Warranties, Recommended Options and Recommended Credits an authority may consider when ordering Body-on-Chassis Floor Plans #9 - #11 (first column) or Transit Vans (third column). A copy of this price list is included in Attachment 4. Column 6.6 A refers to the pricing for the BOC vehicles and Column 6.6C refers to the pricing for the Transit Vans. Please ignore Column 6.6B as this was the optional pricing for mini-vans.

There is one critical difference between the past DGS contracts and these contracts. The attached vehicle unit prices and the Optional Configuration/Equipment pricing are good for 90 days from contract award. For the purposes of this contract, contract award is considered to be April 1, 2020. After 90 days, Shepard Bros. and Rohrer may adjust their pricing based on the change in the Producer Price Index (PPI). This approach to pricing is being used in the current contract with Gillig for the supply of fixed route buses. The use of the PPI and how it works is explained in the RFP for this procurement. A copy of this explanation is included as Attachment 5 for your reference. After the 90 days and when pricing for vehicles is provided to authorities, Shepard Bros. and Rohrer will be required to show their work as to how their pricing was calculated based on the original unit price for a vehicle and for the optional equipment and the application of the PPI at the time the vehicle order is being placed.

When placing an order, an authority should not deviate from one of the floor plans for which pricing was received and only add or remove the optional equipment for which pricing was received. This will simplify the ordering process and assure an authority is getting the best price as a result of the competition. If there are questions, please contact SCTA or PennDOT.

Contract Term

The contracts awarded to Shepard Bros. and Rohrer have a two-year base period for ordering vehicles. This two-year base period began on April 1, 2020 and will end on March 31, 2022.

At the end of the two-year base period, SCTA, in consultation with PennDOT, has the option of extending the contract for an additional three (3) years.

The number of BOC Floor Plans #1 - #8, BOC Floor Plans #9 - #11 and Transit Van vehicles to be ordered by each transit authority are included as Attachment 6. This was the vehicle quantity provided by PennDOT included in the RFP.

Federal Requirements and Management of Vehicle Quantities Ordered By An Authority

Please note that based on FTA requirements, SCTA will actively monitor the number of vehicles ordered by an authority under each of the three contracts as reflected on the spreadsheet. When vehicles are ordered, an authority is requested to email a copy of the purchase order to SCTA and PennDOT. An authority cannot order more than the number of vehicles listed in the first two years or in Years 3 – 5 of the option period.

If an authority is interested in ordering more vehicles than the number listed for their authority please contact SCTA. SCTA will assign in writing the option of purchasing the additional vehicles if there are vehicles available to be reassigned.

If due to a change in funding or priorities an authority will not be ordering the number of vehicles listed, please let SCTA know in writing. These vehicles can then be assigned to another authority wanting to order more vehicles. SCTA will check periodically regarding order status and whether vehicles assigned to an authority will be ordered. Kevin Hessler, SCTA, will be monitoring the status of the orders and will coordinate the vehicle reassignments.

Under the terms of the procurement, at the end of the two year base period buses assigned to an authority that have not been ordered cannot be carried over to the option years if the decision is made to exercise the option. Please note...the key date for the purposes of this contract is the date of the purchase order and not the date of delivery.

When SCTA signed its contract with Shepard Bros. and Rohrer, the total number of vehicles that could be ordered is named in the contract. At the end of the two-year contract period and the option period, if exercised, the number of vehicles ordered under each of the three contracts cannot exceed the number identified when the contract was signed per FTA requirements. SCTA appreciates your cooperation with respect to the above process as this will assure we do not exceed the total quantities.

Vehicle Orders

Placing vehicle orders will generally follow the following process:

- 1) Each authority will be responsible for placing a vehicle order with Shepard Bros. or Rohrer. An authority will contact Shepard Bros. or Rohrer when they are ready to place an order.

Shepard Bros. provided Attachment 7 identifying the sales person who will be working with each authority.

The contacts for orders through Rohrer are as follows:

Primary Contact

Kay Hornberger
T: 800.735.3900 x1352
Email: khornberger@rohrerbus.com

Secondary Contact

Ken Ellenberger
T: 800.735.3900 x1352
Email: kellenberger@rohrerbus.com

- 2) Authority and dealer will discuss and confirm floor plan and Optional Configurations/ Equipment to be selected. When placing an order, an authority cannot deviate from one of the floor plans for which pricing was received and only add or remove the optional equipment described on the pricing.
- 3) Dealer will submit final pricing to Authority based on the floor plan and Optional Configurations/ Equipment selected and the PPI.
- 4) Authority will issue a Purchase Order directly to supplier with a copy to SCTA and PennDOT. PennDOT will review the Purchase Order to confirm funding is approved to pay for the vehicles ordered.

The Purchase Order issued by an authority will include the following language:

Purchase Order # _____ includes by reference the _____, 2020 contract between SCTA and Shepard Bros., Inc. (or Rohrer Bus Sales) and all the applicable terms and conditions.

Sample Purchase Order forms for Shepard Bros. and Rohrer are provided for reference in Attachment 8. Please contact SCTA to receive the sample Purchase Order forms in Word format.

Vehicle Line Inspection Services and Pre-Award/Post-Delivery Buy America Audits

SCTA, in cooperation with PennDOT, will be soliciting proposals to contract with a firm to provide line inspection services and Pre-Award/Post-Delivery Buy America Audits for each vehicle order placed under this contract at each of the three production locations. When an order is placed with a dealer, an authority will also contact the inspection firm selected to confirm an order has been placed. An authority will be responsible for paying the cost of the inspection services under its grant for vehicle purchases; PennDOT will include this cost in the approved grants. Once a contract is awarded the details will be distributed. SCTA anticipates issuing an RFP within the next two weeks.

Procurement Files

SCTA is preparing a USB with all of the procurement information each authority will need to have in its files.

As we worked through the procurement process and as a reminder, there are a number of items we understand you will need to prepare and include with the procurement file when you place an order for federally funded vehicles. See list below (there may be others which we missed including).

- Preparation of an ICE. While an ICE was prepared for this procurement, SCTA understands that the FTA during a Triennial Review in the past has looked for an ICE at the time an order is placed under a joint procurement contract.
- Review pricing at time of order to confirm that it is fair and reasonable.
- Pre-Award and Post Award review and certificates.
- Check SAM website and provide printout for file to confirm dealer is not on the exclusion list.
- Notify FTA of vehicle award within 30 days per DBE TVM requirements. PennDOT will submit the TVM form on behalf of the small urban and rural properties.

Questions and Contact Information

.For questions or if you need additional information regarding vehicle procurement, production, delivery and acceptance:

SCTA

Dave Kilmer
Executive Director
717.358.1920
dkilmer@sctapa.com

Jeff Glisson
Director of Capital Projects/Planning
717.358.1928
jglisson@sctapa.com

Kevin Hessler
Assistant Director, Capital Projects/Planning
610.406.4507
khessler@sctapa.com

PennDOT

Andy Batson
Chief, Urban Transit Division
717.214.8785
abatson@pa.gov

John Levitsky
Manager, Urban Capital Division
717.787.1206
jlevitsky@pa.gov

Robert Zolyak
Projects Engineer
717.787.1210
rzolyak@pa.gov

Attachments

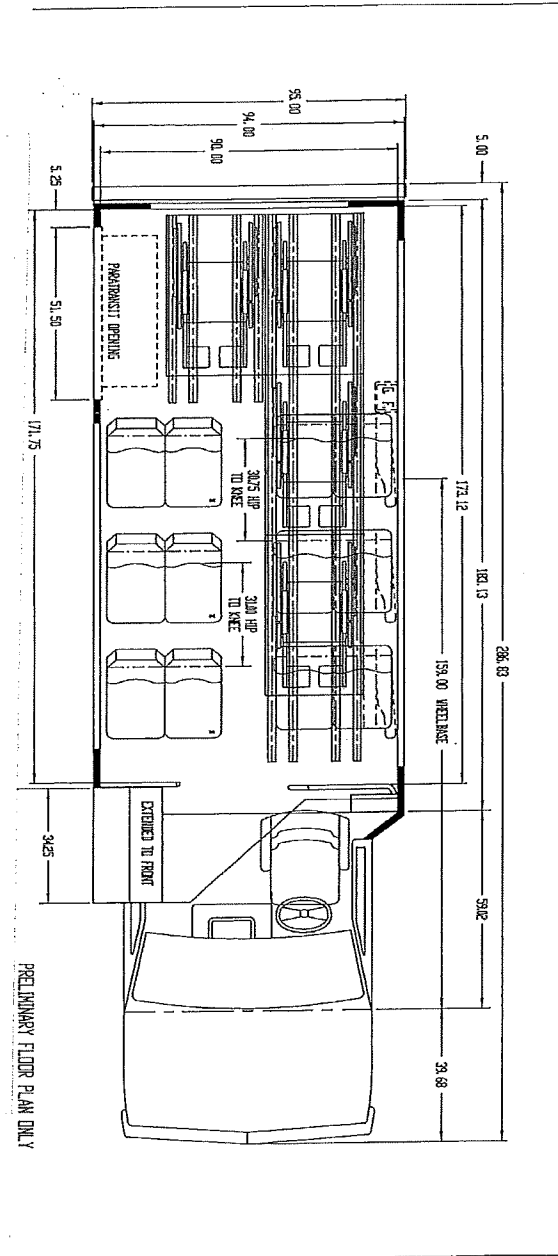
The following is a list of the documents attached as described above.

- 1) Floor Plan Sketches
- 2) Awarded Vehicle Unit Prices Based on Floor Plans
- 3) Shepard Bros. Optional Configurations/Equipment Pricing
- 4) Rohrer Optional Configurations/Equipment Pricing
- 5) PPI Index Escalator Description Fom RFP
- 6) Body-on-Chassis Floor Plans #1 - #8, Body-on-Chassis Floor Plans #9 - #11 and Transit Vans Vehicle Quantities by Agency
- 7) Shepard Bros. Contact List
- 8) Sample Purchase Order Forms for Shepard Bros., Inc. and Rohrer Bus Sales

ATTACHMENT 1

FLOOR PLAN SKETCHES

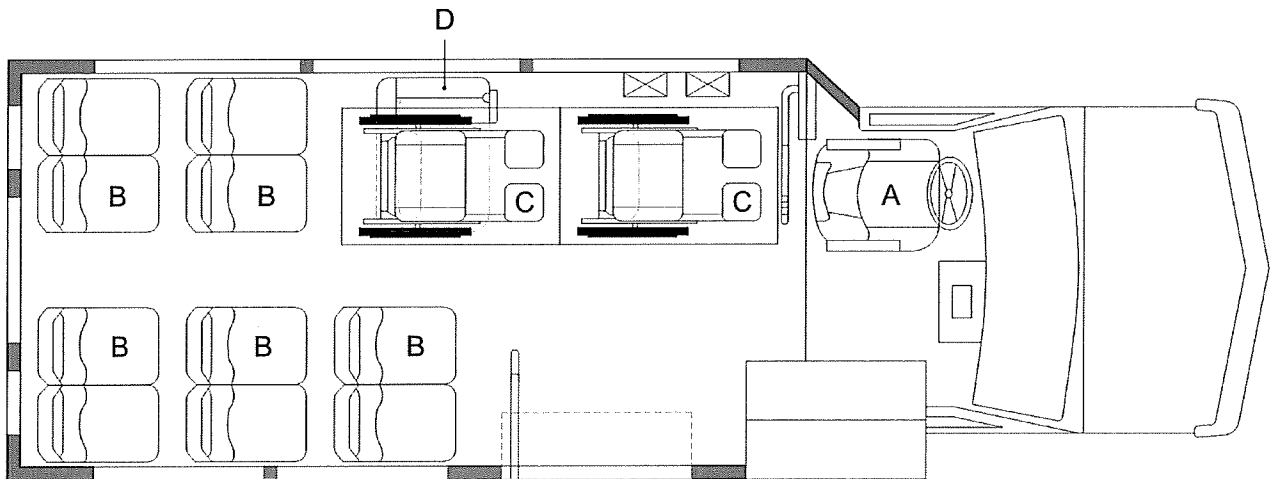
**BC-FLOOR PLAN #1 -
FOUR (4) WHEELCHAIR POSITIONS, SIX (6) AMBULATORY SEATS (E-450)**



BC-Floor Plan #2

23 Foot Transit Bus, Front Lift (E-450)

Seating Capacity Configuration:

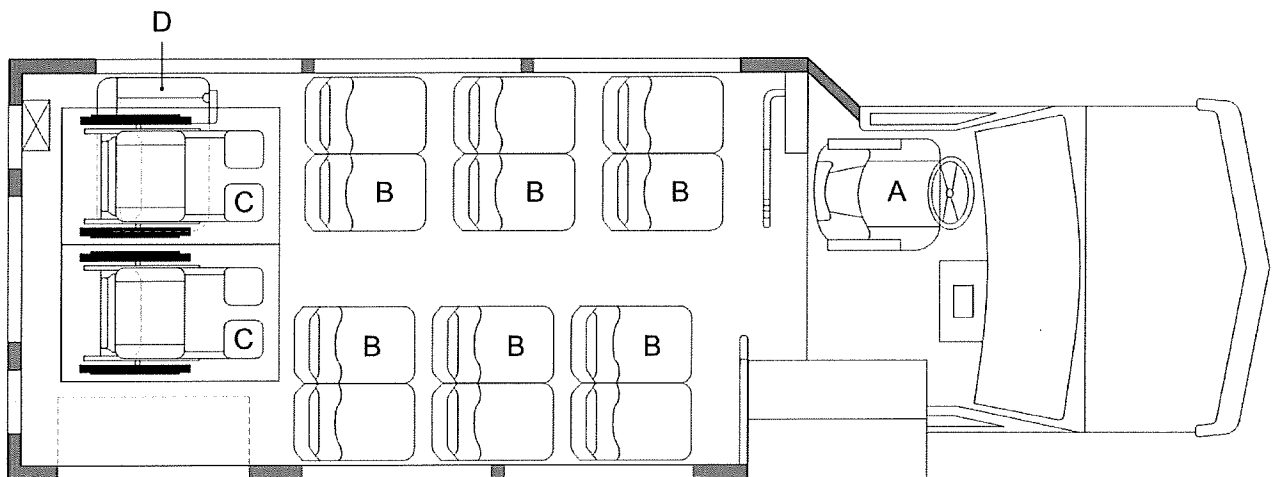


Seat	Seat Description
A	Driver's Seat
B	2 Passenger Seat (Forward Facing)
C	Wheelchair Position (Forward Facing)
D	2 Passenger Fold Down Seat (Forward Facing)
E	Single Passenger Seat (Forward Facing)

BC Floor Plan #3

23 Foot Transit Bus, Rear Lift (E-450)

Seating Capacity Configuration:

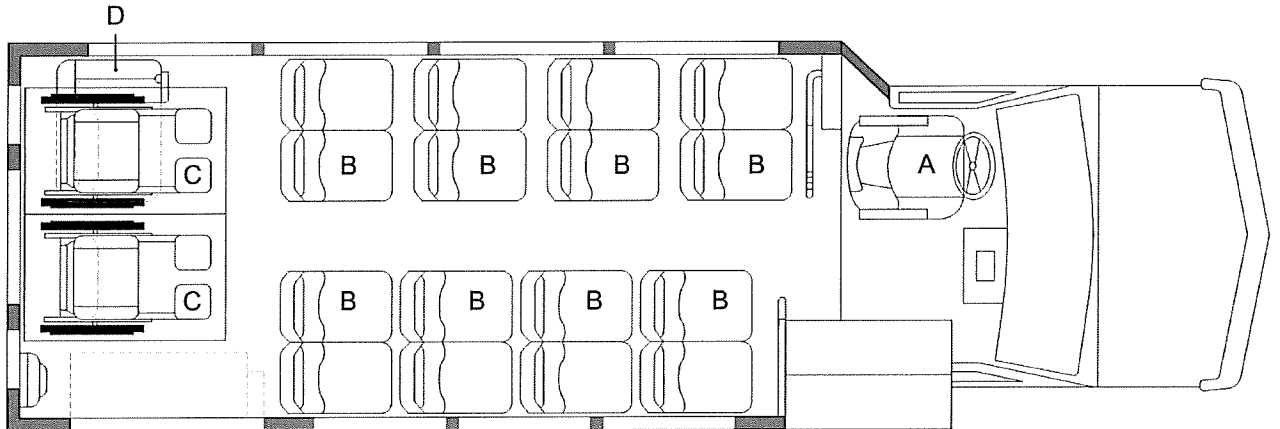


Seat	Seat Description
A	Driver's Seat
B	2 Passenger Seat (Forward Facing)
C	Wheelchair Position (Forward Facing)
D	2 Passenger Fold Down Seat (Forward Facing)
E	Single Passenger Seat (Forward Facing)

BC Floor Plan #4

25 Foot Transit Bus, Rear Lift (E-450)

Seating Capacity Configuration:



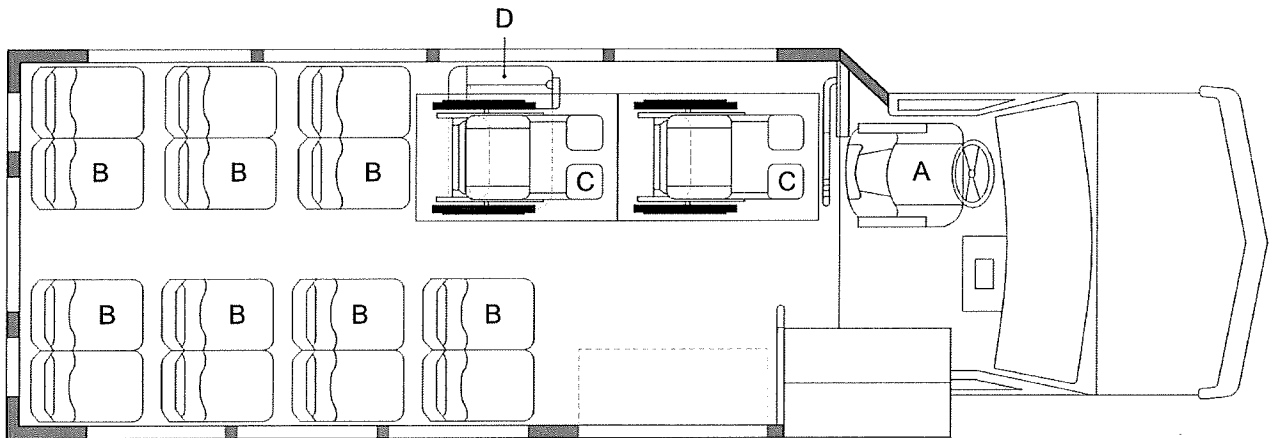
Seat	Seat Description
A	Driver's Seat
B	2 Passenger Seat (Forward Facing)
C	Wheelchair Position (Forward Facing)
D	2 Passenger Fold Down Seat (Forward Facing)
E	Single Passenger Seat (Forward Facing)

BC Floor Plan #5

25 Foot Transit Bus, Rear Lift (E-450)

(Requires a Flat Floor)

Seating Capacity Configuration:

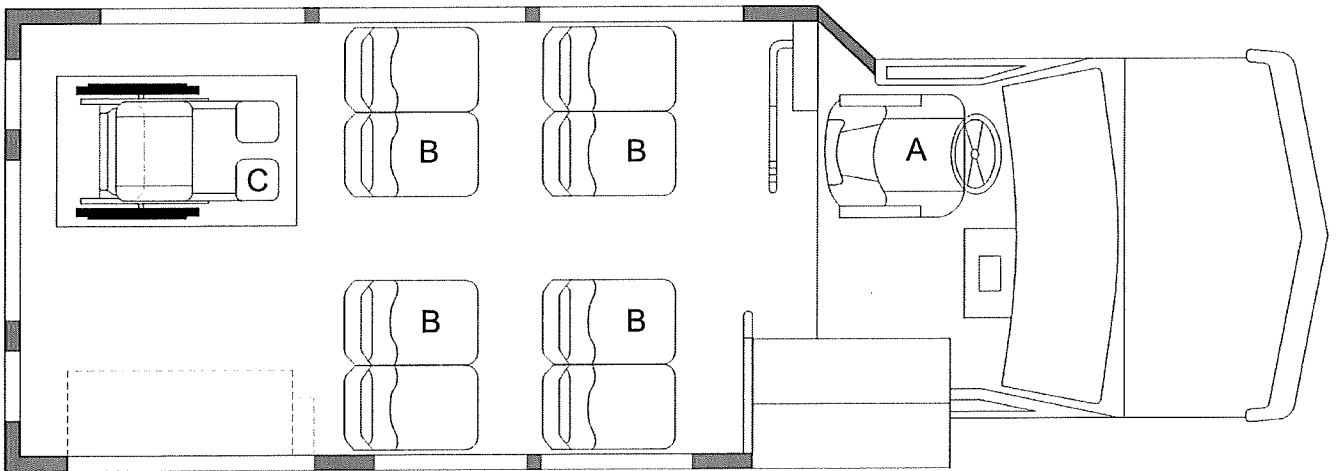


Seat	Seat Description
A	Driver's Seat
B	2 Passenger Seat (Forward Facing)
C	Wheelchair Position (Forward Facing)
D	2 Passenger Fold Down Seat (Forward Facing)
E	Single Passenger Seat (Forward Facing)

BC Floor Plan #6

Less Than 22 Foot Transit Bus, Rear Lift (E-350)

Seating Capacity Configuration:



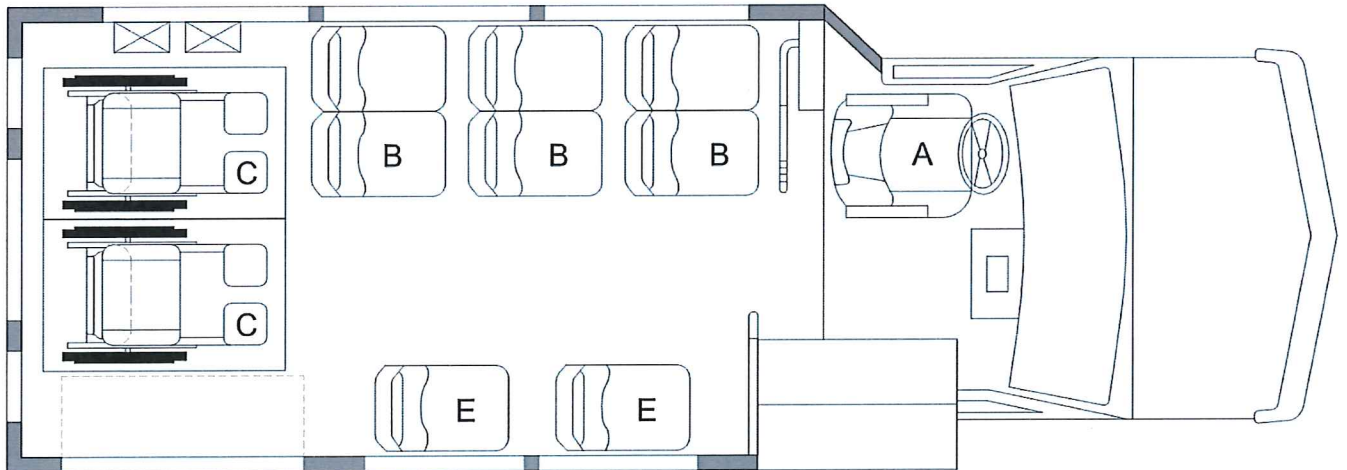
Seat	Seat Description
A	Driver's Seat
B	2 Passenger Seat (Forward Facing)
C	Wheelchair Position (Forward Facing)
D	2 Passenger Fold Down Seat (Forward Facing)
E	Single Passenger Seat (Forward Facing)

BC Floor Plan #7

Narrow Body Less Than 22 Foot Transit Bus, Rear Lift (E-350)

2 Wheelchair Positions

Seating Capacity Configuration:

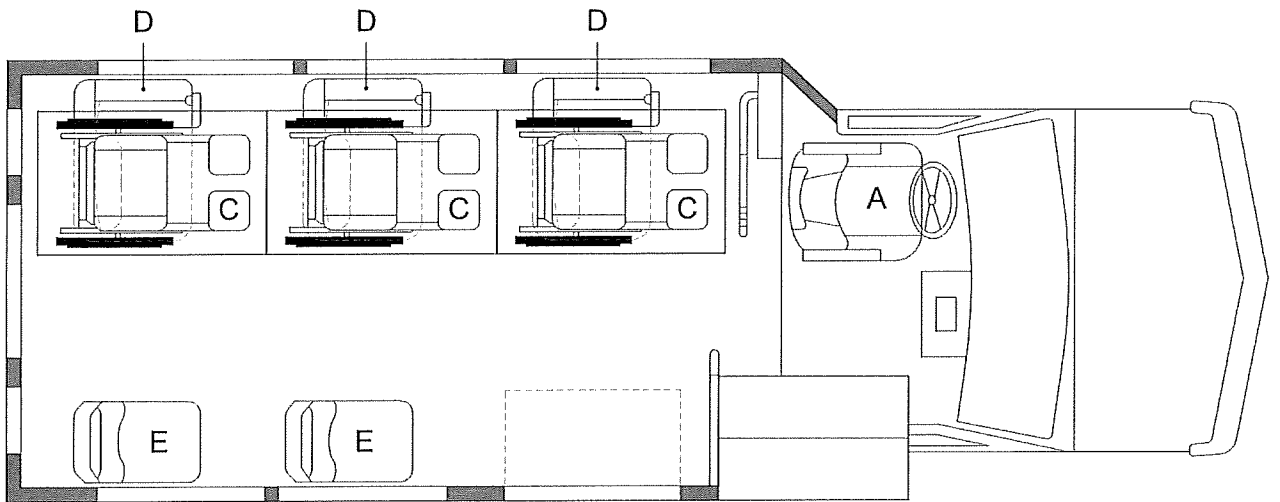


Seat	Seat Description
A	Driver's Seat
B	2 Passenger Seat (Forward Facing)
C	Wheelchair Position (Forward Facing)
D	2 Passenger Fold Down Seat (Forward Facing)
E	Single Passenger Seat (Forward Facing)

BC Floor Plan #8 (DRW) and BC Floor Plan #8 Alternate (SRW)
Narrow Body Less Than 22 Foot Transit Bus, Front Lift (E-450)

3 Wheelchair Positions

Seating Capacity Configuration:

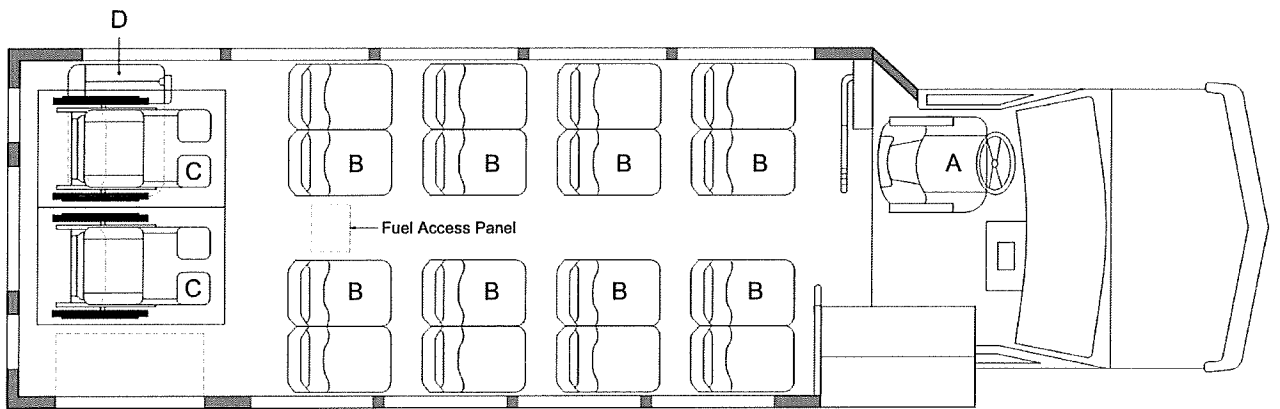


Seat	Seat Description
A	Driver's Seat
B	2 Passenger Seat (Forward Facing)
C	Wheelchair Position (Forward Facing)
D	2 Passenger Fold Down Seat (Forward Facing)
E	Single Passenger Seat (Forward Facing)

BC Floor Plan #9

28 Foot Transit Bus, 18,000 Chassis (F-550)

Seating Capacity Configuration:

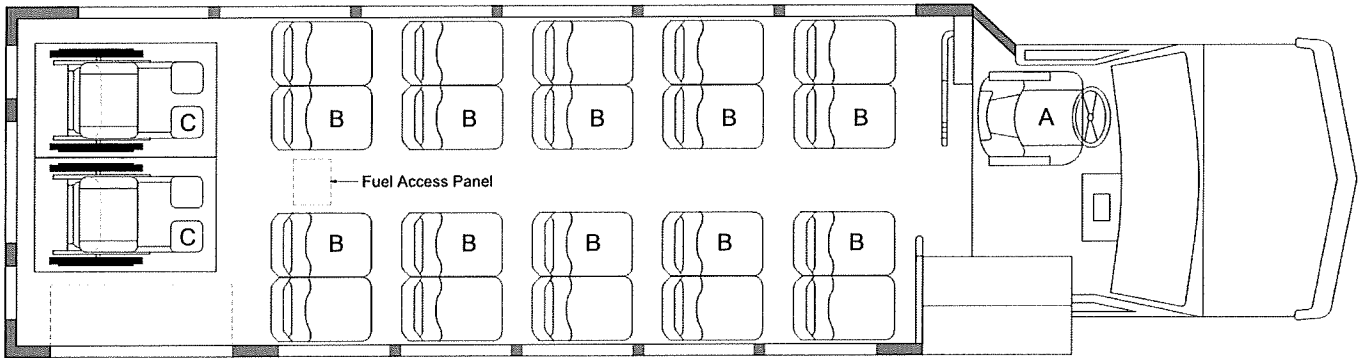


Seat	Seat Description
A	Driver's Seat
B	2 Passenger Seat (Forward Facing)
C	Wheelchair Position (Forward Facing)
D	2 Passenger Fold Down Seat (Forward Facing)
E	Single Passenger Seat (Forward Facing)

BC Floor Plan #10

31 Foot Transit Bus, 19,500 Chassis (F-550)

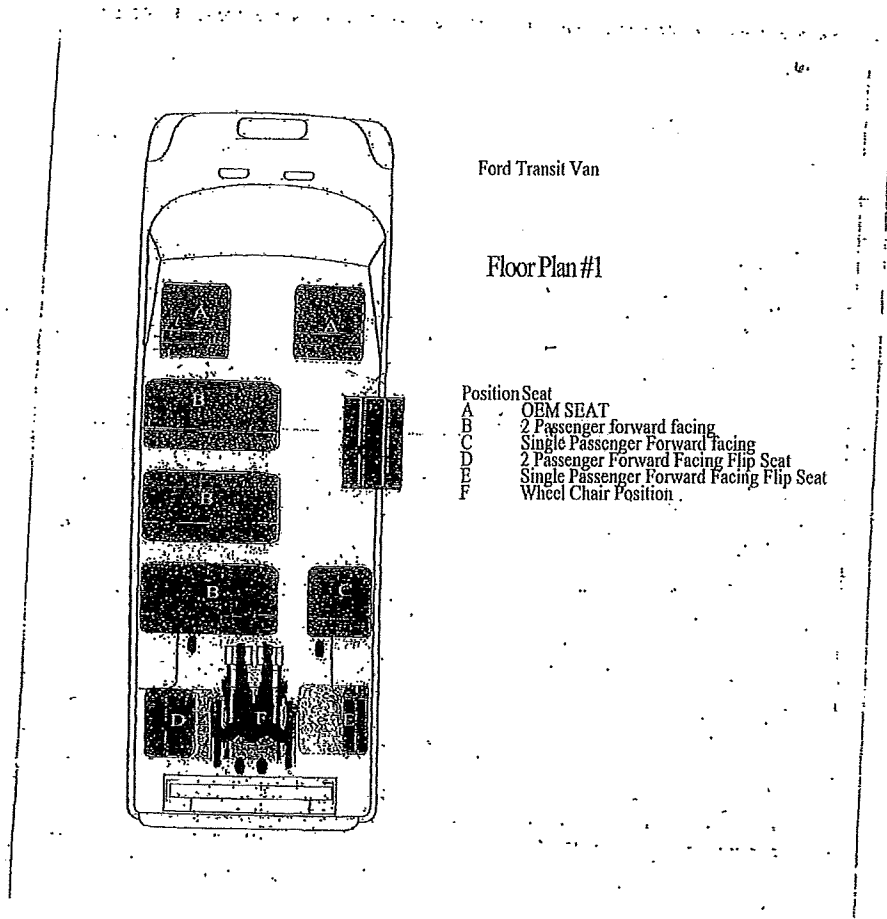
Seating Capacity Configuration:



Seat	Seat Description
A	Driver's Seat
B	2 Passenger Seat (Forward Facing)
C	Wheelchair Position (Forward Facing)
D	2 Passenger Fold Down Seat (Forward Facing)
E	Single Passenger Seat (Forward Facing)

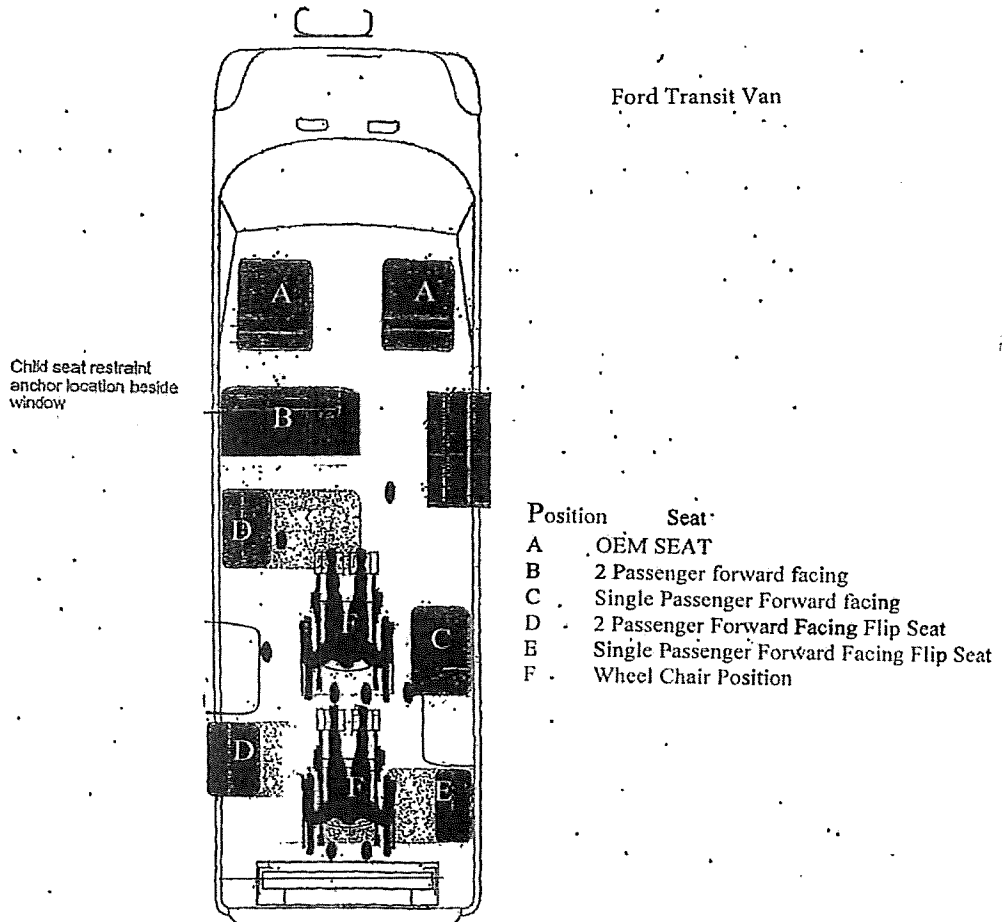
TV - FLOOR PLAN #1

Option 3A- Floor Plan One (1) Wheelchair Position



TV - FLOOR PLAN #2

Floor Plan # 2



ATTACHMENT 2

AWARDED VEHICLE UNIT PRICES BASED ON FLOOR PLANS

(April 1, 2020)

Body on Chassis Vehicles

Body on Chassis – Floor Plans	Shepard Brothers, Inc.
Floor Plan #1 – 4 W/C Positions (E-450)	\$ 77,851.00
Floor Plan #2 – 2 W/C Positions (E-450)	\$ 76,314.00
Floor Plan #3 – 2 W/C Positions (E-450)	\$ 77,171.00
Floor Plan #4 – 2 W/C Positions (E-450)	\$ 79,436.00
Floor Plan #5 – 2 W/C Positions (E-450)	\$ 77,129.00
Floor Plan #6 – 1 W/C Position (E-350)	\$ 72,528.00
Floor Plan #7 – 2 W/C Positions (E-350)	\$ 72,744.00
Floor Plan #8 – 3 W/C Positions (E-350) with Double Rear Wheel	\$ 73,774.00
Floor Plan #8 Alternate – 3 W/C Positions (#-350) with Single Rear Wheel	\$ 71,403.00

Body on Chassis Vehicles

Body on Chassis – Floor Plans	Rohrer Bus Sales
Floor Plan #9 – 2 W/C Positions (F-550)	\$ 103,943.00
Floor Plan #10 – 2 W/C Positions (F-550)	\$ 106,898.00
Floor Plan #11 – 2 W/C Positions (F-550)	\$ 107,924.00

Transit Vans

Transit Vans – Floor Plans	Rohrer Bus Sales
Floor Plan #1 – 1 W/C Position	\$ 69,352.00
Floor Plan #2 – 1 W/C Position	\$ 69,405.00

Exhibit A

PRICE PROPOSAL FORM
(January 24, 2020)

OPTIONAL CONFIGURATIONS/EQUIPMENT
(Page 1 of 2)

(All items must be priced and prices shown for each vehicle type, if applicable)

Add/(Deduct) Unit Price

Vehicle Type

ITEM	6.6A	6.6B	6.6C	
Collision Avoidance System	\$943.00 \$1638.00			Hawkeye Rear Back Up Sensor
Compressed Natural Gas Option	\$24,376.00			OEM Ford Driver Assist Package 40 GGE System on 176" 37 GGE System on 158" Requires Roof Condensor and Weight and engineering approval
REI HD5-600 w/500GB Hard Drive up to 6 Cameras. Wi-Fi capable w/internal antenna. No external hubs or devices will be accepted.	\$2600.00			Combine with TSI Deletion
Safety Vision SVR-4100 Series 4 cameras	\$1900.00			Combine with TSI Deletion
TSI Nexus-HVR 4 TB HDD (with failover capability)	\$-3900.00			Included in Base Bus. Credit is for Deletion
Amerex Fire Suppression System	\$-2500.00			Included in Base Bus. Credit is for Deletion
Fogmaker Water Mist Fire Suppression System	\$4125.00			Combine with Amerex Deletion
Exterior Ad Frames – black anodized aluminum on all four sides	\$750.00			
Supply Tires - 1 spare	\$600.00			
GFI Odyssey Model Farebox with remote DCU (Latest version)	\$18,510.00			
GFI Cents-a-Bill Farebox with remote DCU	\$18,908.00			GFI Fast Fare. Cents a Bill Discontinued
Diamond Farebox	\$1,350.00			
Sure-Lok Track 800 Tie Down System	0			Omni Track in Base bus, works with all Track Based Tie down systems
Sure-Lok 800 Tie Down System	\$250.00			Per position, in lieu of QRT 360 in base bus
Exterior Paint – Two Colors	\$6,500.00			Vibrant Colors, Reds, Yellows etc. Require Custom Quote
Exterior Paint – Three Colors	\$7,500.00			Vibrant Colors, Reds, Yellows etc. Require Custom Quote

Standard OEM Driver Seat	\$-700.00		
Extended Warranty	See Pricing Listed on Exceptions Page		
Stacking Lift Braun Vista 2	\$-411.00 \$580.00		
Ricon Klearvue Lift	\$667.00 \$1,658.00		
In-Floor Ramp			
Floor Tracking System – covering entire passenger area with adjustable tracking system to Enable relocation of seating adjustment of floor plan. Option to include seat bases for selected floor plan AbiliTrax or similar.	N/A		
3.2L Diesel 1-5 w/block heater to also include manual regenerative initiation with Active Regenerative Inhibitor			
Additional Wheelchair position	\$300.00 \$-200.00		
Destination Sign – Luminator Front & Side Signs, Amber	\$8,729.00		
Destination Sign – Luminator Front & Side Signs, Color	\$10,641.00		
Destination Sign – Luminator Front & Side Signs, White	\$10,641.00		
Destination Sign – Hanover Front & Side Signs, Amber	\$5,673.00		
Destination Sign – Hanover Front & Side Signs – Color	\$7,963.00		
Destination Sign – Hanover Front & Side Signs, White	\$5,966.00		
Destination Sign – Twin Vision Front & Side Signs, Amber	\$5,469.00		
Destination Sign – Twin Vision Front & Side Signs, Color	Same as Luminator Color		
Destination Sign – Twin Vision Front & Side Signs, White	Same as Luminator White		
Camira Rhino Vinyl for Passenger Seats	0		
84" Front Right Side Door			
Fenton Mobility Side Step Option			

Ford OEM Power Cloth Seat in lieu of Recaro in Base Bus

Credit is in lieu of 37" Platform in Rear Lift, Other is for 34" Front Lift. 34" Platform on Vista
1st is in lieu of 37" Platform in Rear Lift, Other is for 34" Front Lift. 34" Platform on K-Series

If 1 Double Seat Deleted
If 2 Double Seat Deleted

16x120 Front 8X64 Side

14x96 Front 14x96 Side

14x96 Front 14x96 Side

15x112 Front 10x72 Side

15x112 Front 8x96 Side

15x112 Front 15x96 Side

14x108 Front 14x72 Side
Mobilite

Standard Fabric in all Base Buses

If Flat Floor is Required for Additional WC \$1000.00

ATTACHMENT 3

SHEPARD BROS. OPTIONAL CONFIGURATIONS/EQUIPMENT PRICING ADDITIONAL

Extended Warranty (Pricing provided from Exceptions Page in Proposal)

- Powertrain Only \$3,305.00 per vehicle additional 3 years/100,000 miles
- Powertrain Only \$3,500.00 per vehicle additional 5 years/100,000 miles
- Premium Care \$4,470.00 per vehicle additional 3 years/100,000 miles
- Premium Care \$4,585.00 per vehicle additional 5 years/100,000 miles

Additional Security Camera System Optional Equipment

- Spare Hard Drive Add \$650.00
- Solid State Hard Drive Add \$905.00
- Additional Camera Add \$250.00 Base bus includes 5 cameras

ROHRER OPTIONAL CONFIGURATIONS/EQUIPMENT PRICING

PRICE PROPOSAL FORM

(January 24, 2020)

Exhibit A

OPTIONAL CONFIGURATIONS/EQUIPMENT

(Page 1 of 2)

(All items must be priced and prices shown for each vehicle type, if applicable)

Add/(Deduct) Unit Price

Vehicle Type

ITEM	6.6A	6.6B	6.6C
Collision Avoidance System	Not Available		DEM Standard
Compressed Natural Gas Option	\$31,212.00		
REI HD5-600 w/500GB Hard Drive up to 6 Cameras. Wi-Fi capable w/internal antenna. No external hubs or devices will be accepted.	(\$1,570.00)	\$1,991.00	(\$1,848.00)
Safety Vision SVR-4100 Series 4 cameras	(\$3,295.00)	\$770.00	(\$3,039.00)
TSI Nexus-HVR 4 TB HDD (with failover capability)	\$917.00	Not Applicable	\$917.00
Amerex Fire Suppression System	Included in Base		Included in Base
Fogmaker Water Mist Fire Suppression System	\$1,650.00		\$1,650.00
Exterior Ad Frames – black anodized aluminum on all four sides	\$997.00		
Supply Tires - 1 spare	E450 \$382.00 F550 \$861.00	\$375.00	\$616.00
GFI Odyssey Model Farebox with remote DCU (Latest version)	\$21,432.00		\$21,533.00
GFI Cents-a-Bill Farebox with remote DCU Discontinued - Replaced by Fast Fare Box	\$17,908.00		\$18,295.00
Diamond Farebox	\$1,922.00		\$1,874.00
Sure-Lok Track 800 Tie Down System	No Charge	No Charge	No Charge
Sure-Lok 800 Tie Down System	(\$115.00)	No Charge	(\$49.00)
Exterior Paint – Two Colors	\$5,650.00	\$6,150.00	\$5,950.00
Exterior Paint – Three Colors	\$6,402.00	\$6,600.00	\$6,702.00

		Included in Base	Included in Base
Standard OEM Driver Seat	(\$2,225.00)		
Extended Warranty Many options available for each model offered. Please refer to recommended options section for warranties beyond specification requirements.			
Stacking Lift Braun Vista 2	(\$1,502.00)		
Ricon Klearvue Lift	(\$1,902.00)		
In-Floor Ramp		\$750.00	
Floor Tracking System – covering entire passenger area with adjustable tracking system to Enable relocation of seating adjustment of floor plan. Option to include seat bases for selected floor plan AbiliTrax or similar.	OEM Standard Per Addendum #1		
3.2L Diesel 1-5 w/block heater to also include manual regenerative initiation with Active Regenerative Inhibitor			\$3,995.00
Additional Wheelchair position	\$695.00		\$730.00
Destination Sign – Luminator Front & Side Signs, Amber	\$8,124.00		\$7,833.00
Destination Sign – Luminator Front & Side Signs, Color	\$13,633.00		Not Available
Destination Sign – Luminator Front & Side Signs, White	\$7,924.00		\$7,889.00
Destination Sign – Hanover Front & Side Signs, Amber	\$5,993.00		Not Available
Destination Sign – Hanover Front & Side Signs – Color	\$13,299.00		Not Available
Destination Sign – Hanover Front & Side Signs, White	\$5,804.00		Not Available
Destination Sign – Twin Vision Front & Side Signs, Amber	\$5,984.00		Not Available
Destination Sign – Twin Vision Front & Side Signs, Color	\$8,353.00		Not Available
Destination Sign – Twin Vision Front & Side Signs, White	\$5,469.00		Not Available
Camira Rhino Vinyl for Passenger Seats	No Charge		No Charge
84" Front Right Side Door			\$1,700.00
Fenton Mobility Side Step Option Effects floor plan layout and lift to 800#			\$3,000.00

Recommended Extended Warranties			
5 Year/100,000 with \$100 deductible	N/A	\$2,100.00	N/A
5 Year/Unlimited with \$100 deductible	N/A	\$3,200.00	N/A
Base Care - 5 Years/200k Miles/8k Hours with \$100 Ded - Gas	\$3,770.00	N/A	\$2,975.00
Base Care - 5 Years/200k Miles/8k Hours with \$100 Ded - Diesel	N/A	N/A	\$4,190.00
Extra Care- 5 Years/200k Miles/8k Hours with \$100 Ded - Gas	\$4,210.00	N/A	\$3,190.00
Extra Care- 5 Years/200k Miles/8k Hours with \$100 Ded - Diesel	N/A	N/A	\$4,710.00
Zero Deductable on Base & Extra Care	\$925.00	N/A	\$925.00
RECOMMENDED OPTIONS			
EZ SAFE Automatic Tie Down Floor System - Floor Plan #1	N/A	N/A	\$5,491.00
EZ SAFE Automatic Tie Down Floor System - Floor Plan #2	N/A	N/A	\$5,919.00
E450 Chassis with 55 Gallon Tank; Floor Plans #6, #7 & #8	\$1,919.00	N/A	N/A
3 Camera blind spot detection system with Monitor	\$1,750.00	N/A	N/A
CNG - Sixty-Seven (67) GGE Roof Top Pod System - F550 Only	\$33,200.00	N/A	N/A
Child Safety Seat - Per Passenger	\$394	N/A	\$394.00
Roof Top - ACT RTS-75	\$4,566.00	N/A	N/A
Roof Top Condenser	\$1,294.00	N/A	N/A
One Color Paint Other Than Standard white	\$5,350.00	\$5,500.00	\$5,650.00
Mor/Ryde Suspension	\$1,275	N/A	N/A
Liquid Spring E350/E450	\$9,850.00	N/A	N/A
Liquid Spring F550	\$9,950.00	N/A	N/A
All Wheel Drive - Ford Transit	N/A	N/A	\$8,407.00
Transign Destination Sign Package - Amber	\$5,673.00	N/A	\$6,579.00
Transign Destination Sign Package - Single Color (White, Red, Blue, Green)	\$5,172.00	N/A	\$6,147.00
Transign Destination Sign Package - LED Destinator - Full Color - Multi-Color	\$11,985.00	N/A	\$11,645.00
Entrance Step Heater	\$517.00	N/A	\$550.00
Bike Rack - 2 Bikes	\$1,875.00	N/A	\$1,849.00
110 Power Outlet	Included in Base	N/A	\$196.00
Ebony Cloth 10 Way Power Heated Driver & Passenger Seats	N/A	N/A	\$1,175.00
3.5L EcoBoost V6 Engine Upgrade	N/A	N/A	\$1,748.00
RECOMMENDED CREDITS			
	6.6A	6.6B	6.6C
Credit for Fire Supression System - Excluding F550	(\$1,750.00)	N/A	(\$1,750.00)
Credit for Fire Supression System - F550	(\$3,619.00)	N/A	N/A
Credit for Removing Bus Door for Sliding Door - Ford Transit	N/A	N/A	(\$3,000.00)
Credit For Removing Stripes & Logos	(\$1,000.00)	(\$550.00)	(\$580.00)
Credit For Roscoe 2 camera system from Base	N/A	(\$788.00)	N/A
Credit For TSI Camera System from Base (8 Camera System)	(\$5,420.00)	N/A	(\$5,451.00)
Credit for TSI Slim Line IR Wedge 3MP IP Camera and Cable - Per Camera	(\$220.00)	N/A	(\$220.00)
Credit For Stop Request with Pull Cord and Gooseneck microphone from Optional Destination Sign Package	(\$850.00)	N/A	(\$676.00)

ATTACHMENT 5

PPI INDEX ESCALATOR DESCRIPTION FROM RFP

5.30 PPI INDEX ESCALATOR

SCTA reserves the right to order paratransit vans and equipment over the two (2) year fixed term and the optional three (3) additional years beginning upon the date of contract award. The prices of such paratransit vans and equipment shall be at the prices quoted. These prices shall remain firm/fixed for any orders issued by SCTA within a period of ninety (90) days of contract award. The price(s) of any paratransit vans or equipment ordered by SCTA or other procuring agencies after the initial ninety (90) day firm/fixed price period shall be that quoted (Base Order Prices) plus/minus any change which will be calculated based on the following formula which utilizes the U.S. Department of Labor/Bureau Of Labor Statistics Producer Price Index (PPI) Category 1413, "Trucks and Bus Bodies". The change in this index will be used to adjust the Base Order Prices. However, in no event will the price(s) for any purchase order release exceed, by more than five percent (5%), the price(s) that would have been in effect twelve (12) months prior to the date of the release.

An example of the application of the formula is provided below.

	<u>Index Point Change</u>
Example	
PPI Index: Future Award Month	141.1
Less PPI Index: Base Award Month	<u>137.6</u>
Equals Index Point Change	3.5
	<u>Index Percent Change</u>
Index Point Change	3.5
Divided by PPI Index: Base Award Month	137.6
Equals	.0254
Result Multiplied by 100	.0254X100
Equals Percent Change	2.54%
Base Order Price	\$1,000.00
Plus Percent Change (2.54% x \$1,000)	\$25.40
Revised Price for Future Order	\$1,025.40

Example:

SCTA awarded its contract in November, 2019 with the published data for PPI-category 1413 showing an index value of 137.6. SCTA has received its initial order of paratransit vans. In October of 2020, SCTA elects to purchase more paratransit vans for delivery in 2021. The published data for PPI-category 1413 shows an index value of 141.1 in October 2020. The percentage change in the PPI index from November, 2019 to October, 2020 would be 2.54%. The paratransit vans ordered in October 2020 would

be 2.54% higher than those ordered in November, 2019. This example assumes that the two purchases are for identically equipped paratransit vans.

If any significant equipment modifications are made, in compliance with the terms of the contract, SCTA and the contractor will enter into negotiations to determine the price of the equipment modification(s) and the impact of the modification(s) on the Base Order Price(s).

The following calculations will be used to convert the then-current price of the modification(s) to the value of the modification(s) on the date of the Base Order Price:

	<u>Index Point Change</u>
Example	
PPI Index: Future Equipment Modification Month	141.1
Less PPI Index: Base Award Month	<u>137.6</u>
Equals Index Point Change	3.5

Index Percent Change

Index Point Change	3.5
Divided by PPI Index: Base Award Month	137.6
Equals	.0254
Results Multiplied by 100	.0254X100
Equals Percent Change	2.54%

Future Equipment Modification Price	\$200.00
Less Percentage Change (2.54%x\$200.00)	\$ 5.08
Value of Equipment Modification(s) in Base Award Month	\$194.92
Base Order Price	\$1,000.00
Plus Equipment Modification(s) Cost	\$194.92
Equals Revised Base Order Price	\$1,194.92

All future releases, including the equipment modification(s), will be priced based upon the new revised Base Award Price.

**ATTACHMENT 6
BODY-ON-CHASSIS FLOOR PLANS #1 - #8 VEHICLE QUANTITIES BY AGENCY**

Agency	Floor Plans 1-8 Year 1 (Base Year)		Floor Plans 1-8 Year 2 (Option Year)		Floor Plans 1-8 Year 3 (Option Year)		Floor Plans 1-8 Year 4 (Option Year)		Floor Plans 1-8 Year 5 (Option Year)		Agency Totals
	5	10	3	6	3	6	3	6	4	4	
Allied Coordinated Transportation System											28
Area Transportation Authority of North Central PA	12	12	10	5	10	5	11	11	11	50	
Beaver County Transit Authority	3	9	3	4	3	4	10	10	10	29	
Blair Senior Services, Inc.	7	12	10	5	10	5	4	4	4	38	
Bucks County Transport, Inc.	15	23	16	15	16	15	15	15	15	84	
Butler County	5	3	3	3	3	3	3	3	3	17	
Call A Ride Services	5	7	4	4	4	4	4	4	4	24	
Cambria County Transit Authority	5	5	9	8	9	8	5	5	5	32	
Carbon County	2	6	6	5	6	5	7	7	7	26	
Central Pennsylvania Transportation Authority	45	45	45	45	45	45	40	40	40	220	
Centre Area Transportation Authority	3	3	3	3	3	3	3	3	3	15	
Centre County	12	4	4	4	4	4	4	4	4	31	
Chester County	18	18	15	15	15	15	15	15	15	81	
Clarion County	5	4	4	3	4	3	3	3	3	19	
Community Transit of Delaware County	10	10	10	5	10	5	5	5	5	40	
County of Lackawanna Transit Authority	10	4	4	4	4	4	7	7	7	29	
County of Lebanon Transit Authority	3	5	4	4	4	4	4	4	4	20	
Crawford Area Transit Authority	7	6	3	3	3	3	4	4	4	23	
Cumberland-Dauphin-Harrisburg Transit Authority	35	20	16	12	16	12	12	12	12	95	
Endless Mountains Transportation Authority	7	7	5	4	5	4	4	4	4	27	
Erie Metropolitan Transit Authority	20	16	8	8	8	8	8	8	8	60	
Fayette County	6	6	6	3	6	3	3	3	3	24	
Forest County	3	2	2	2	2	2	2	2	2	11	
Greene County	5	8	7	3	7	3	3	3	3	26	
Huntingdon-Bedford-Fulton AAA	13	10	5	5	5	5	8	8	8	41	
Indiana County Transit Authority	5	3	3	4	3	4	4	4	4	19	
Lehigh and Northampton Transportation Authority (LANTA)	20	25	20	15	20	15	15	15	15	95	
Luzerne County Transportation Authority	11	9	8	8	8	8	8	8	8	44	
Merced County	5	7	4	4	4	4	4	4	4	24	
Mid-County Transit Authority	4	8	6	4	6	4	4	4	4	26	
Monroe County Transit Authority	6	8	5	8	5	8	5	5	5	32	
Pike County	6	6	6	6	6	6	6	6	6	30	
Schuylkill County	6	6	6	8	6	8	6	6	6	32	
Somerset County	3	3	3	3	3	3	3	3	3	15	
South Central Transit Authority	20	20	30	20	30	20	20	20	20	110	
STEP, Inc.	6	8	6	6	6	6	6	6	6	32	
Suburban Transit Network	20	16	15	15	15	15	15	15	15	81	
Susquehanna County	4	7	5	5	5	5	5	5	5	26	
Warren County Transit Authority	5	3	3	3	3	3	3	3	3	17	
Washington County Transit Authority	16	16	15	14	15	14	14	14	14	75	
Wayne County	3	8	5	5	5	5	5	5	5	26	
Westmoreland County Transit Authority	14	12	15	14	15	14	14	14	14	69	
PennDOT (Private Non-Profits)	50	50	50	50	50	50	45	45	45	245	
Totals	465	470	413	370	413	370	370	370	370	2088	

**ATTACHMENT 6
BODY-ON-CHASSIS FLOOR PLANS #9 - #11 VEHICLE QUANTITIES BY AGENCY**

Agency	Floor Plans 9-11 Year 1 (Base Year)	Floor Plans 9-11 Year 2 (Option Year)	Floor Plans 9-11 Year 3 (Option Year)	Floor Plans 9-11 Year 4 (Option Year)	Floor Plans 9-11 Year 5 (Option Year)	Agency Totals
Allied Coordinated Transportation System	0	0	0	0	0	0
Area Transportation Authority of North Central PA	0	0	0	0	0	0
Beaver County Transit Authority	0	0	0	0	2	2
Blair Senior Services, Inc.	0	0	0	0	0	0
Bucks County Transport, Inc.	0	0	6	5	0	11
Butler County	0	0	0	0	0	0
Call A Ride Services	0	0	0	0	0	0
Cambria County Transit Authority	0	0	0	0	1	1
Carbon County	0	0	0	0	0	0
Central Pennsylvania Transportation Authority	0	0	0	0	0	0
Centre Area Transportation Authority	0	0	0	0	0	0
Centre County	0	0	0	0	0	0
Chester County	0	0	0	0	0	0
Clarion County	0	0	0	0	0	0
Community Transit of Delaware County	5	5	5	0	0	15
County of Lackawanna Transit Authority	4	2	2	2	3	13
County of Lebanon Transit Authority	0	0	0	0	0	0
Crowford Area Transit Authority	3	4	1	1	2	11
Cumberland-Dauphin-Harrisburg Transit Authority	0	2	6	3	3	14
Endless Mountains Transportation Authority	1	1	0	1	1	4
Eric Metropolitan Transit Authority	0	0	0	0	0	0
Fayette County	0	0	0	0	0	0
Forest County	0	0	0	0	0	0
Greene County	0	0	0	0	0	0
Huntingdon-Bedford-Fulton AAA	2	0	0	0	0	2
Indiana County Transit Authority	0	0	2	1	1	4
Lehigh and Northampton Transportation Authority (LANTA)	0	0	0	0	0	0
Luzerne County Transportation Authority	0	0	0	0	0	0
Mercer County	0	0	0	0	0	0
Mid-County Transit Authority	0	0	0	0	0	0
Monroe County Transit Authority	0	0	0	0	0	0
Pike County	0	0	0	0	0	0
Schuylkill County	0	0	0	0	0	0
Somerset County	0	0	0	0	0	0
South Central Transit Authority	0	0	0	0	0	0
STEP, Inc.	0	0	0	0	0	0
Suburban Transit Network	10	4	5	5	5	29
Susquehanna County	0	0	0	0	0	0
Warren County Transit Authority	0	0	0	0	0	0
Washington County Transit Authority	4	4	5	6	6	25
Wayne County	0	0	0	0	0	0
Westmoreland County Transit Authority	6	8	5	6	6	31
PennDOT (Private Non-Profits)	0	0	0	0	0	0
Totals	35	30	37	30	30	162

**ATTACHMENT 7
SHEPARD BROS. CONTACT LIST**

David Delforte

Ddelforte@shepardbrosinc.com

585-455-7715

Paul Hubbard

Phubbard@Shepardbrosinc.com

585-330-2402

Allied Coordinated Transportation System, 241 West Grant Street, New Castle, PA 16193	Bucks County Transport, PO Box 510, Holicong, PA 18928
Area Transportation Authority, , 44 Transportation Center, Johnsonburg, PA 15845	Carbon County Community Transit, 1060 Lehigh Street, Allentown, PA 18103
Blair Senior Services, 1320 Twelfth Avenue, Altoona, PA 16601	Central Pennsylvania Transit Authority, 415 N. Zarfoss Drive, York, PA 17404
Beaver County Transit Authority, 200 West Washington Street, Rochester, PA 15074	Chester County/ROVER, 1002 South Chestnut Street, Downingtown, PA 19335
Capital Area Transit Authority, 901 North Cameron Street, Harrisburg, PA 17101	Community Transit of Delaware County, 206 Eddystone Avenue, Eddystone, PA 19022
Centre Area Transportation Authority, 2081 West Whitehall Road, State College, PA 16801	County of Lackawanna Transit System, 800 North South Road, Scranton, PA 18504
Centre County Office of Transportation, 420 Holmes Street, Bellefonte, PA 16823	County of Lebanon Transit Authority, 200 Willow Street, Lebanon, PA 17046
Crawford Area Transportation Authority, 214 Pine Street, Meadville, PA 16335	Endless Mountains Transportation Authority, 27824 Route 220, Athens, PA 18810
Fayette Area Coordinated Transportation, 825 Airport Road, Lemont Furnace, PA 15456	Erie Metropolitan Transit Authority, 127 East 14th Street, Erie, PA 16503
Forest County Transportation, 126 Cherry Street, Marienville, PA 16239	Lehigh and Northampton Transportation Authority, 1060 Lehigh Street, Allentown, PA 18103
Greene County Transportation, 190 Jefferson Road, Waynesburg, PA 15370	Luzerne County Transportation Authority, 315 Northampton Street, Kingston, PA 18704
Huntingdon-Bedford-Fulton AAA, 240 Wood Street, Bedford, PA 15522	Pike County Transportation Department, 506 Broad Street, Milford, PA 18337
Indiana County Transit Authority, 1657 Saltsburg Avenue, Indiana, PA 15701	Schuylkill Transportation System, 252 Industrial Park Road, St. Clair, PA 17970
Mercer County Regional Council of Governments, 2495 Highland Road, Hermitage, PA 16148	STEP, Inc., 2138 Lincoln Street, Williamsport, PA 17701
Mid-County Transit Authority, 220 North Grant Avenue, Kittanning, PA 16201	Suburban Transit Network, 980 Harvest Drive, Blue Bell, PA 19422
Somerset County	Susquehanna County Transportation, 81 Industrial Drive, Montrose, PA 18801
Warren County Transit Authority, 42 Clark Street, Warren, PA 16365	Wayne County Area Agency on Aging, 323 10th Street, Honesdale, PA 18431
Washington County Transit Authority, 50 East Chestnut Street, Washington, PA	
Westmoreland County Transit Authority, 41 Bell Way, Greensburg, PA 15601	
Pennsylvania Department of Transportation, Bureau of Public Transit.	

ATTACHMENT 8

**SAMPLE PURCHASE ORDER FORMS FOR SHEPARD BROS., INC. AND
ROHRER BUS SALES**

Name of Transit Authority

Street Address

_____, PA _____
(p) _____ (f) _____

PURCHASE ORDER

The following number must appear on all related correspondence, shipping papers, and invoices:

P.O. NUMBER: _____

To: David Delforte
Shepard Bros., Inc.
20 Eastern Blvd.
Canadaigua, NY 14424

Ship To: **Name of Transit Authority**
(Name of Authority Contact Person)
Street Address
_____, PA _____

P.O. DATE	REQUISITIONER	SHIP VIA	F.O.B. POINT	TERMS
	(Name of Authority Contact Person)	N/A	N/A	Net 60

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL
3		Body-on-Chassis Floor Plan #1 in accordance with order and pricing information dated _____, 2020	\$77,851.00	\$233,553.00
		P.O. Number _____ includes by reference the April 6, 2020 contract between SCTA and Shepard Bros., Inc. and all the applicable terms and conditions.		

Acceptance of this order indicates compliance with the Third Party Contract clauses applicable to this purchase.

TOTAL \$233,553.00

I determine the price to be fair & reasonable based on the following:

___ recent previous purchase; ___ current price list; ___ current catalog price; ___ personal knowledge of item;
___ state contract price; ___ price from comm. advertisement; ___ similar in related industry; ___ other (attach document(s))

Requisitioned by _____ Date _____ Authorized by _____ Date _____

Name of Transit Authority

Street Address

_____, PA _____
(p) _____ (f) _____

PURCHASE ORDER

The following number must appear on all related correspondence, shipping papers, and invoices:

P.O. NUMBER: _____

To: Kenneth Ellenberger
Rohrer Bus Sales
1515 State Road
Duncannon, PA 17020

Ship To: **Name of Transit Authority**
(Name of Authority Contact Person)
Street Address
_____, PA _____

P.O. DATE	REQUISITIONER	SHIP VIA	F.O.B. POINT	TERMS
	(Name of Authority Contact Person)	N/A	N/A	Net 60

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL
3		Body-on-Chassis (or Transit Van) Floor Plan #9 in accordance with order and pricing information dated _____, 2020	\$103,943.00	\$311,829.00
		P.O. Number _____ includes by reference the April 14, 2020 contract between SCTA and Rohrer Bus Sales and all the applicable terms and conditions.		

Acceptance of this order indicates compliance with the Third Party Contract clauses applicable to this purchase.

TOTAL \$311,829.00

I determine the price to be fair & reasonable based on the following:

___ recent previous purchase; ___ current price list; ___ current catalog price; ___ personal knowledge of item;
___ state contract price; ___ price from comm. advertisement; ___ similar in related industry; ___ other (attach document(s))

Requisitioned by _____ Date _____ Authorized by _____ Date _____