

5310 Private Non-Profit Vehicle Grants Applicant Instructions

Open Application Window

PennDOT Bureau of Public Transportation is accepting applications for Private Non-Profit Vehicle Grants, funded by the Federal Transit Administration's (FTA) Enhanced Mobility of Seniors & Individuals with Disabilities Program (Section 5310) between July 1, 2021 and August 2, 2021. To apply for funding, applicants must have a Keystone Login account.

How to Apply for Section 5310 Grant Funding

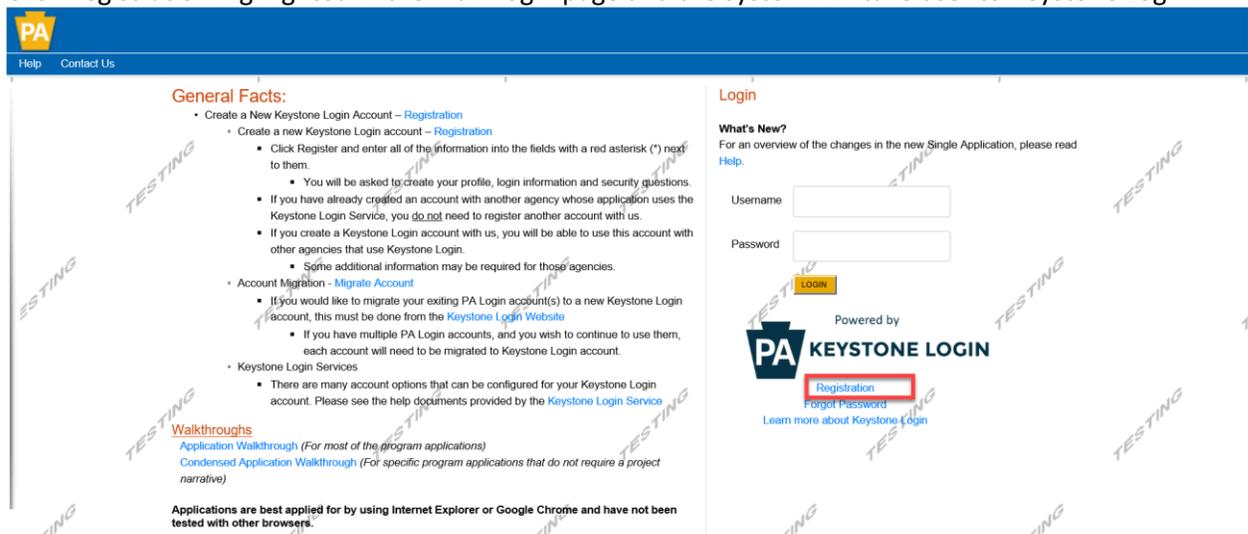
Pennsylvania's Section 5310 program requires all applications to be filed electronically using eGrants Public Portal Interface at <https://www.esa.dced.state.pa.us/login.aspx?var=5>. Applications are best applied for by using **Internet Explorer, Chrome**.

If users don't have an account to the Keystone Login, they must register and follow the steps outlined below. Applicants will not be permitted to open an application until a Keystone Login is entered.

Note: if the applicant has an existing Keystone Login ID, please proceed to step 2.

Step 1. New User Registration to the Keystone Login

- Go to: <https://www.esa.dced.state.pa.us/login.aspx?var=5>
- Click Registration highlighted in the main login page and the system will take user to Keystone Login.



PA KEYSTONE LOGIN

Help Contact Us

General Facts:

- Create a New Keystone Login Account – [Registration](#)
- Create a new Keystone Login account – [Registration](#)
 - Click Register and enter all of the information into the fields with a red asterisk (*) next to them.
 - You will be asked to create your profile, login information and security questions.
 - If you have already created an account with another agency whose application uses the Keystone Login Service, you do not need to register another account with us.
 - If you create a Keystone Login account with us, you will be able to use this account with other agencies that use Keystone Login.
 - Some additional information may be required for those agencies.
- Account Migration - [Migrate Account](#)
 - If you would like to migrate your exiting PA Login account(s) to a new Keystone Login account, this must be done from the [Keystone Login Website](#)
 - If you have multiple PA Login accounts, and you wish to continue to use them, each account will need to be migrated to Keystone Login account.
- Keystone Login Services
 - There are many account options that can be configured for your Keystone Login account. Please see the help documents provided by the [Keystone Login Service](#)

Walkthroughs

- [Application Walkthrough](#) (For most of the program applications)
- [Condensed Application Walkthrough](#) (For specific program applications that do not require a project narrative)

Applications are best applied for by using Internet Explorer or Google Chrome and have not been tested with other browsers.

Login

What's New?
For an overview of the changes in the new Single Application, please read [Help](#).

Username

Password

Powered by

PA KEYSTONE LOGIN

[Registration](#)

[Forgot Password](#)

[Learn more about Keystone Login](#)

- Enter all the information in the fields marked in the right margin by a red asterisk and click Register. *These are required fields.* The rest of the fields are optional.



On May 18, 2020, the Commonwealth of Pennsylvania will be opening the Keystone Login Help Desk for Keystone Login users. For all questions, concerns and issues with Keystone Login, contact the new help desk by using the following phone number: 877-328-0995.

Register

Personal Information:

First Name *

Last Name *

Date Of Birth *

Contact Information:

Email

Mobile Phone Number

Login Information:

Username *

Password *

Confirm Password *

The username should be between 6 and 64 characters and should not contain any spaces.

The password must pass these rules:

- Must be between 12 to 128 characters in length.
- Do not include any of your username, your first name, or your last name.

The password must pass 3 out of 4 of these rules:

- One uppercase letter.
- One lowercase letter.
- One numeric number.
- One non-character (such as !, #, %, ^, etc).

Password Strength: Invalid

Security Questions:

Security Question 1 *

Security Answer 1 *

Security Question 2 *

Security Answer 2 *

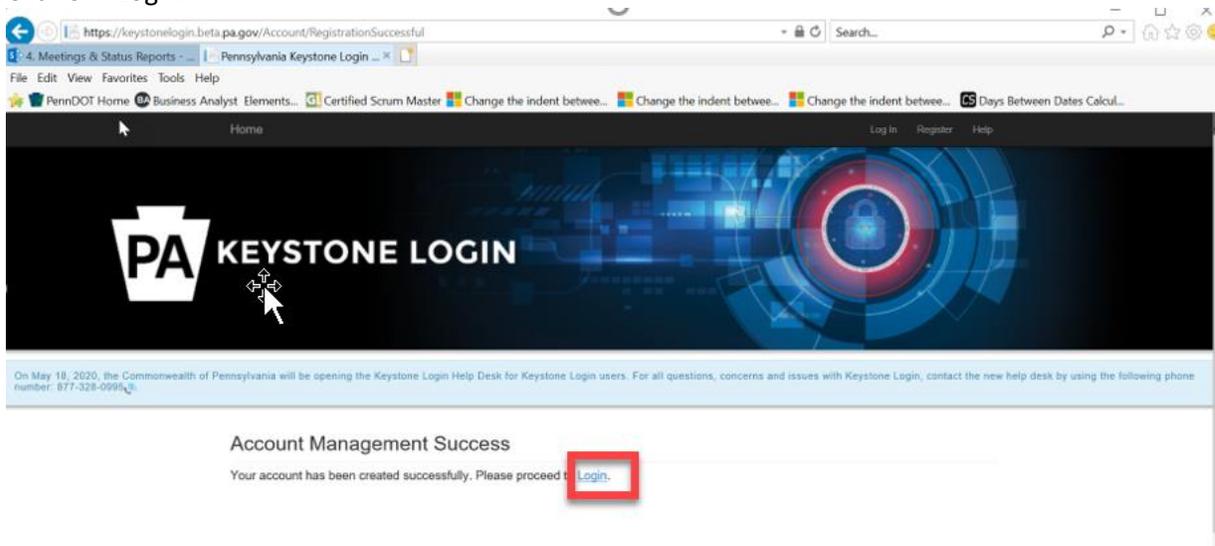
Security Question 3 *

Security Answer 3 *

Note: Question and answer data is case insensitive. Be aware we will be automatically stripping leading and trailing spaces. Consider this when creating your answers to your security questions.

- **First Name:** Enter your first name.
- **Last Name:** Enter your last name.
- **Date of Birth:** Enter your date of birth.
- **Email:** Enter your email address.
Note: user must enter a valid email address during the registration process.
- **Mobile Phone Number:** Enter your Mobile Phone Number. This field is optional.
- **Username:** Create a user name. The username must be between 6 and 64 characters without any spaces.

- **Password:** Create your password here. The password must be between 12 and 128 characters and should follow 3 out of 4 rules as listed below:
 - One uppercase letter
 - One lowercase letter
 - One numeric number
 - One non-character (such as !, #, %, ^, etc.).
 - **Confirm Password:** Re-enter your password. This field has the same restrictions as the Password field.
 - **Security Questions:** This is a security question in case user loses or forgets their username or password. It helps to confirm user's identity since it will be a unique question.
- The system displays the message "Your account has been created successfully. Please proceed to Login." Click on "Login."



Step 2. Log in to the 5310 Application Site and Complete the Application

- Once a username and password are created, log in back to the eGrants Public Portal Interface at <https://www.esa.dced.state.pa.us/login.aspx?var=5> with the new Username and Password. Enter the Project Name and click "CREATE A NEW APPLICATION."



- Choose "PennDOT" as Agency under "Select Program" section and click "Search."

PA
Home Help Save Print Contact Us Logout

Program
Agency: Pennsylvania Department of Community and Economic Development
Applicant: Web Application #: 8179946
Program: DCED

Select Program
Below is a listing of the types of organizations and projects that are most commonly applied. You may select more than one option. If no options are selected, all programs will display.

Agencies
Select to limit the search results.
 Dept of Agriculture PCA DCED DEP PennDOT PLCB L&I Office of the Budget PDA PEMA PHMC
[Clear Agencies](#)

Non-Profit/Government Enterprise Types ([Display For-Profit Program Finder](#))
 If you are applying on behalf of a company, you may want to search the For-Profit Program Finder (click the link above).
 Authority
 College/University
 Economic Development Provider
 Types of organizations include but are not limited to: Area Loan Organizations (ALO), Community Development Financial Institutions (CDFI), Economic Development Corporations (EDC), Industrial Development Authorities (IDA), Industrial Development Corporations (IDC), Local Development Districts (LDD), Redevelopment Authorities, and Regional Export Networks (REN).
 Municipality
 County Government and Councils of Governments (COGs) should also check this option for eligible programs.
 Other Government or Non-Profit
 Programs that are available to Government or Non-Profit organizations not listed above. Non-Profit/Government organizations listed above may also want to check this section for additional funding sources. Private Non-Profit organizations competing in primarily For-Profit industries may also want to check the For-Profit Program Finder for potential programs after using the Non-Profit Program Finder.

Use of Funds
 Be sure to carefully read the Program Fact Sheet and Guidelines to make sure the project costs are eligible for funding. If the project does not match any of the options listed below, leave this section blank to view all programs.
 Advanced Technology - Including Biotechnology, Life Sciences, and Nanotechnology.
 Community Services - Examples include Low Income Assistance projects and Emergency Responders programs.
 Infrastructure / Site Development / Housing - Including Construction, Environmental Assessments and Clean-Up, Land and Building Acquisition.
 Machinery and Equipment

Planning / Marketing - Encompasses a wide range of projects, including Consulting Services, Municipal Planning, Research and Development, and Tourism Promotion.
 Workforce Development - Including Education and Job Training.

Sort By
 SEARCH

- Click on the Apply button next to **“Federal Section 5310 Private Non-Profit Accessible Vehicle Grant Program.”**

Single Application Programs
 The following programs are available in Single Application. Click the Apply link to select the program. There may be additional funding source relevant to your project in the Partner Programs And Additional Funding Sources sections below.

Airport Real Estate Tax Reimbursement Program Apply
 Pennsylvania Department of Transportation
 The Real Estate Tax Reimbursement Program is funded through the collection of a state tax on avgas that are deposited into the state's Aviation Restricted Account. The program allows for annual reimbursement of local real estate taxes paid by qualifying public airport owners. Reimbursement is limited to local real estate taxes paid only on those areas of airport property that have a direct aviation-related use.

ARLE Funding Program Apply
 Pennsylvania Department of Transportation
 The Automated Red Light Enforcement Transportation Enhancements Grant Program (ARLE Funding Program) was established in 2010 as a PennDOT-administered competitive grant program. The primary purpose of ARLE Systems in Pennsylvania is to improve safety at signalized intersections by providing automated enforcement at locations where red light running has been an issue. ARLE is a tool to help improve safety at intersections by delivering an automated enforcement activity that would otherwise be done by a police officer, if enough resources were available. By implementing ARLE, it allows police departments to focus their resources on serious crimes while the ARLE system provides 24/7 automated enforcement at dangerous red-light running intersections.

Federal Section 5310 Private Non-Profit Accessible Vehicle Grant Program Apply
 Pennsylvania Department of Transportation
 Section 5310 of the Federal Transit Act, as amended, authorizes the Federal Transit Administration (FTA) to make capital assistance grants to private non-profit organizations or to governmental authorities approved by the State to coordinate services for seniors and individuals with disabilities, or certifies that there are no nonprofit organizations readily available in the area to provide services to seniors or individuals with disabilities. Section 5310 funds are for the purchase of accessible vehicles to provide transportation to seniors and individuals with disabilities. These funds are available on an 80% Federal, 20% local matching basis. This is a competitive grant program. Applications are scored based on project need and justification, positive mobility improvements, local and regional coordination, technical and maintenance capability to provide transportation, organizational, financial, and grant administration capability and demonstration that matching funds are secured and committed.

Pennsylvania Infrastructure Bank (PIB) Apply
 Pennsylvania Department of Transportation
 Low-interest loans for the design, engineering, right-of-way and repair, reconstruction and construction of public highways, bridges, public and private airports and railroads and public transportation systems.
 Eligibility: All public highways and bridges as well as airports, rail freight and public transportation facilities are eligible to apply.
 Additional Information: [Program Fact Sheet, Guidelines](#)

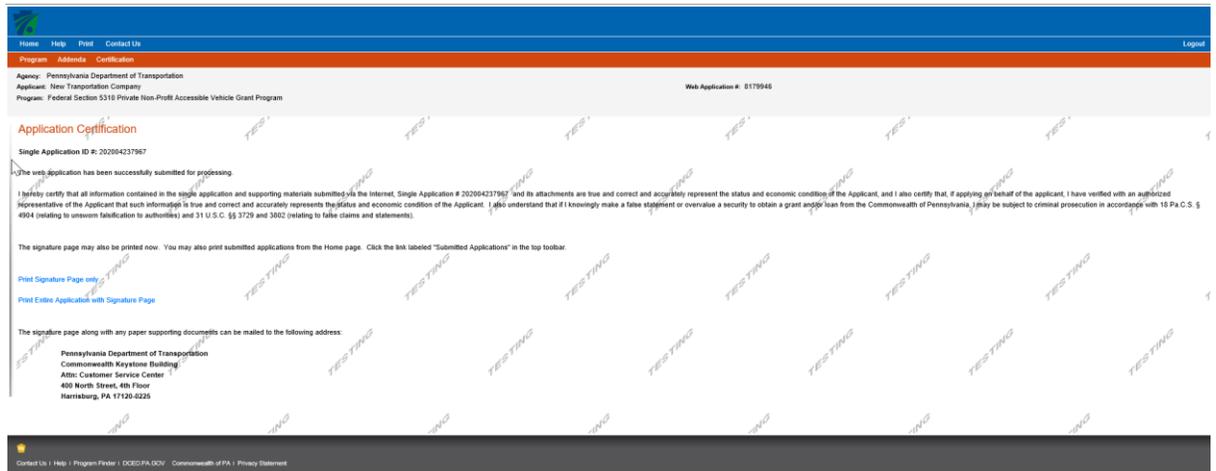
- Navigate through the seven (7) application sections using the top row of orange tabs or **Continue** button at the bottom of each section:

1. Applicant
2. Project Overview
3. Project Site
4. Narrative
5. Budget

Note: budget tab could be bypassed and will be auto-populated based on the information provided to the addenda questions.

6. Addenda
7. Certification

Note: After application submission, the system generates a Single Application Id # and a Web Application Id # as shown in the below screen shot. Please keep the web application Id # for future reference.



The screenshot shows a web application confirmation page. At the top, there is a navigation bar with links for Home, Help, Print, and Contact Us, and a Logout link on the right. Below the navigation bar, the page displays the following information:

- Program:** Addenda - Certification
- Agency:** Pennsylvania Department of Transportation
- Applicant:** New Transportation Company
- Program:** Federal Section 5310 Private Non-Profit Accessible Vehicle Grant Program
- Web Application #:** 0175946

The main heading is **Application Certification**. Below it, the Single Application ID # is 202004237967. A message states: "The web application has been successfully submitted for processing."

A certification statement follows: "I hereby certify that all information contained in the single application and supporting materials submitted via the Internet, Single Application # 202004237967 and its attachments are true and correct and accurately represent the status and economic condition of the Applicant, and I also certify that, if applying on behalf of the applicant, I have verified with an authorized representative of the Applicant that such information is true and correct and accurately represents the status and economic condition of the Applicant. I also understand that if I knowingly make a false statement or overvalue a security to obtain a grant application from the Commonwealth of Pennsylvania, I may be subject to criminal prosecution in accordance with 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) and 31 U.S.C. §§ 3729 and 3802 (relating to false claims and statements)."

Below the certification, there are links for "Print Signature Page.pdf" and "Print Entire Application with Signature Page".

A note states: "The signature page may also be printed now. You may also print submitted applications from the Home page. Click the link labeled 'Submitted Applications' in the top toolbar."

At the bottom, the mailing address is provided: "The signature page along with any paper supporting documents can be mailed to the following address: Pennsylvania Department of Transportation, Commonwealth Keystone Building, Altco Customer Service Center, 400 North Street, 4th Floor, Harrisburg, PA 17120-0225".

The footer of the page contains: "Contact Us | Help | Program Finder | DCEP/PA/027 | Commonwealth of PA | Privacy Statement".

Step 3. Application Submission

All applications must be submitted electronically via the eGrants Public Portal Interface by August 2, 2021 by 11:55 PM. No late submissions will be accepted.

Questions

All questions regarding the program or application submission process should be directed to:

John Levitsky - PennDOT

(717) 787-1206 | jlevitsky@pa.gov