



ASSIGNMENT OF PENNDOT REQUEST FOR TEMPORARY PERSONS WITH DISABILITY PARKING PLACARDS

For Department Use Only
Research and Support Operations Section • P.O. Box 68592
Harrisburg, PA 17106-8592

A Request for Temporary Persons with Disability Parking Placards - Completed by Health Care Facility			
Health Care Facility Name	Site Number	Health Care Contact Person Name	
Health Care Facility Address			
City		State	Zip Code
Date of Request		Telephone	
Number of Temporary Placards Requested:		Expiry Date Requested:	
Number of Temporary Placards Requested:		Expiry Date Requested:	
Number of Temporary Placards Requested:		Expiry Date Requested:	
Number of Temporary Placards Requested:		Expiry Date Requested:	
Number of Temporary Placards Requested:		Expiry Date Requested:	
B Shipment of Temporary Persons with Disability Parking Placards - Completed by PennDOT Representative		C Receipt of Temporary Persons with Disability Parking Placards - Completed by Health Care Facility	
Date of Shipment	Telephone	Date Received	NOTE: List any discrepancies in the shipment.
Number of Temporary Placards Issued:	Expiry Date:	Sequence Numbers Issued	
Number of Temporary Placards Issued:	Expiry Date:	Sequence Numbers Issued	
Number of Temporary Placards Issued:	Expiry Date:	Sequence Numbers Issued	
Number of Temporary Placards Issued:	Expiry Date:	Sequence Numbers Issued	
D Signature - To be completed by Health Care Facility upon receipt of the Temporary Persons with Disability Parking Placard Shipment.			
Printed Name of Health Care Facility Representative		Signature of Health Care Facility Representative	

Instructions

Section A - to be completed by the Health Care Facility in order to receive Temporary Persons with Disability Parking Placards for issuance. Temporary Persons with Disability Parking Placards expire the last day of March, June, September or December. Please indicate the total number of placards for each expiry requested. The form may be emailed to researchandsupport@pa.gov.

Section B - to be completed by PennDOT. PennDOT must record the name and address of Health Care Facility where the placards are being shipped and the total number of placards shipped for each expiry as requested. In addition, PennDOT must record the beginning and ending sequence number of the placards shipped for each expiry.

Section C - to be completed immediately by the Health Care Facility after the shipment of placards has been received and confirm all products are accounted for. The Health Care facility will record the date the placards were received and note any discrepancies with the shipment for each expiry. The Health Care Facility must e-mail the completed form to researchandsupport@pa.gov within 24 hours of receipt.

Section D - to be completed by the Health Care Facility upon review and confirmation of the shipment of Temporary Persons with Disability Parking Placards.

Visit us at www.dmv.pa.gov or call us at 717-412-5300. TTY callers — please dial 711 to reach us.